

# JUDICIAL APPOINTMENTS COMMISSION (JAC) MEETING

11 June 2020

## Minutes of Board Meeting

<b>Present</b>	
<b>Commissioners</b>	<b>Staff</b>
Ajay Kakkar (Chairman) Anne Rafferty (Vice Chairman) Jane Furniss Brie Stevens-Hoare Andrew Kennon Sarah Lee Anuja Dhir Sarah Falk Sue Hoyle Emir Feisal Greg Sinfield Mathangi Asokan Simon Wessely	Chief Executive Deputy Chief Executive Head of Operations and Digital Head of Operational Delivery Head of Selection Policy Head of Secretariat/Board Secretary Head of Diversity and Engagement
<b>Apologies:</b> None	

### 1. Apologies and matters arising

- 1.1 The minutes of the 14 May 2020 meeting were agreed.
- 1.2 No interests were declared by any Commissioner in respect of any matter under discussion on the agenda.

### 2. Chief Executive's Report and Management Information Pack

- 2.1 The Chief Executive:
  - reported on the agreed two-year programme with HMCTS and the work conducted to date;
  - provided an oral update on the JAC's financial position;
  - updated the Board on the progress on action of the JAC People Plan; and
  - reported back the results of the recent JAC Pulse Survey.

### 3. Report back from Committees and Working Groups

- 3.1 The Chairman asked Commissioners to report back on recent meetings of committees and working groups.

## **Advisory Group**

3.2 Jane Furniss (JF) reported the Advisory Group (AG) welcomed the new President of Tribunal's representative to their first meeting on 9 June.

3.3 The AG reviewed the bank of non-legal tribunal member situational judgement test questions and the situational question and strategic leadership question for an upcoming exercise.

## **4. Chairman's Report**

4.1 The Chairman briefed the Board on his recent meeting with the Lord Chancellor and Lord Chief Justice, and on discussions at the Judicial Diversity Forum (JDF) meeting which took place earlier this month.

4.2 JDF partners had discussed the Black Lives Matter movement and their joint initiatives aimed at increasing diversity including the Pre-Application Judicial Education Programme (PAJE). The JDF had reaffirmed their commitment to improving diversity and undertook to consider what further action could be taken.

4.3 The Chairman provided an update on senior selection exercises.

4.4 The Chairman noted the term of the Senior President of Tribunals was coming to an end. He recorded his thanks for the SPT's support and his deep commitment to working with the JAC and wished him well in his new role.

## **5. JAC Business Recovery to September 2020**

5.1 The Chief Executive presented the updated JAC Business Recovery Plan to September 2020.

5.2 The business recovery plan will be adjusted and/or extended as necessary, and brought back to the Commission for review as necessary.

5.3 The emergency business plan for Quarter 1, which the Board approved in April, has been updated to extend through Quarter 2.

5.4 Following discussion, the Board endorsed the proposed JAC Business Recovery Plan up to September 2020 and the updated emergency business plan to take us beyond Q1 and through Q2 based on our COVID-19 response.

## **6. Audit of Role of Assigned Commissioners**

6.1 The Deputy Chief Executive (DCE) presented the results of the Internal Audit of the role of Assigned Commissioner which has recently concluded.

6.2 A number of Commissioners spoke to the auditor and the DCE thanked Commissioners for the time they gave.

6.3 The Board noted the results.

## **7. Forward Look and AOB**

7.1 The Board noted the Forward Look and the Chairman confirmed the next Board meeting would be held on 9 July 2020.

7.2 This concluded the business of the Board.