

JUDICIAL APPOINTMENTS COMMISSION (JAC) MEETING
8 June 2017
Minutes of Meeting

Present	
Commissioners	Staff
Ajay Kakkar (Chairman) Philippa Whipple (Vice Chairman) Usha Karu Noel Lloyd Alexandra Marks Katharine Rainsford Lucy Scott-Moncrieff Valerie Strachan Phillip Sycamore Debra van Gene Andrew Ridgway	Chief Executive Head of Strategy and Policy Interim Head of Operations Head of Digital and IT Services Senior Communications Manager Head of Secretariat Senior Manager, Operational Policy Solutions Architect (Ministry of Justice)

1. Apologies and matters arising

1.1 Apologies were received from Martin Forde.

1.2 The minutes of the 11th May meeting were agreed.

2. Chief Executive's Report and Management Information Pack

2.1 The Chief Executive:

- updated the Commission on the current Ministry of Justice (MoJ) competition to recruit six new Commissioners;
- reported on staffing levels at the JAC, including an announcement that a new Head of Operations had been appointed to start on 24th June;
- reported on the progress of current exercises;
- reported on media coverage of the JAC's Annual Statistics release;
- and provided an update on the JAC's current financial position, including a forecast increase in costs due to the anticipated exercise programme for 2017/18 and the programme to stabilise JARS.

3. Chairman's Report

3.1 The Chairman reported on his activities since his last report at the May meeting. He had addressed the Tribunal Judges Council meeting, and sat on a panel to interview candidates for the Court of Appeal. He also provided further detail on the current MoJ competition to recruit six new Commissioners, and reported that he would meet with David Lammy and a group of BAME Judges in July to discuss the issue of judicial diversity.

4. JARS Review: Medium Term Strategy

4.1 The Head of Finance and Digital Services provided an update on the short and medium term strategy to implement the findings of the JARS review. Noel Lloyd, lead Commissioner for JARS, commented on the findings and progress made by Convivio since the last meeting. Commissioners noted that, due to these further findings, the remedial work that was needed on JARS was more extensive than originally envisaged. In light of this information, Commissioners agreed the further revisions required to implement the short and medium term JARS strategy in order to stabilise the platform before further development could progress from September.

5. Annual Report 2016/17

5.1 The Senior Communications Manager presented a short paper alongside the final draft of the 2016/17 Annual Report. Andrew Ridgway praised the report's tone and content. Commissioners agreed to alert the Senior Communications Manager to any inaccuracies relating specifically to their personal information as outlined in the report.

6. Welsh Language Scheme Monitoring Report

6.1 The Senior Manager, Operational Policy presented a paper outlining the JAC's first Annual Monitoring Report on the Welsh Language Scheme. Noel Lloyd, lead Commissioner for Wales, noted the positive progress of the policy's implementation. Commissioners agreed that a copy of the report would be submitted to the Welsh Language Commissioner, and subsequently published on the JAC website in both languages.

7. AOB and Date of Next Meeting

7.1 The Chairman confirmed that the next Board meeting would be held on **Thursday 13th July 2017**.